

REDDITCH BOROUGH COUNCIL



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EXECUTIVE COMMITTEE LEADER'S

FORWARD PLAN

1st July 2011 to 31st October 2011

(published as at 15th June 2011)

This Plan gives details of items on which key decisions are likely to be taken in the coming four months by the Borough Council's Executive Committee.

(NB: There may be occasions when the Executive Committee may make recommendations to Council for a final decision. e.g. to approve a new policy or variation to the approved budget.)

This Plan gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months.

“Key Decisions” are defined as:

(a) ones which are likely:

- i) to result in any variation to the approved Budget (capital and revenue) and Policy Framework for any service or function which requires the approval of the Council; or**
- ii) to result in expenditure or savings amounting in total to £50,000 or more.**

(The above shall not apply in those cases where the Council or the Executive Committee have delegated authority to Officers to make decisions resulting in expenditure amounting to £50,000 or more under the terms of the delegation); OR

(b) ones which are likely to be significant in terms of their effects on a community or communities living or working in an area comprising one or more wards in the area of the Council even where there may not be any financial implications.

(In considering whether a decision is likely to be significant, the decision-maker will need to consider the strategic nature of the decision and whether the outcome will have an impact, for better or worse, on the amenity of the community or quality of the service provided by the Council to significant number of people living or working in the locality affected).

The Forward Plan is available for inspection free of charge at the Town Hall, Walter Stranz Square, Redditch, B98 8AH from:

9.00 am to 5.30 pm Mondays to Thursdays; and 9.00 am to 5.00 pm Fridays; or on the Council's website (www.redditchbc.gov.uk).

If you wish, you can see or obtain copies of any documents, detailed in the plan, provided they are not confidential, and be kept informed of any additional supporting documents as they become available. You can also arrange to have copies of additional supporting documents. Please ask the Town Hall receptionist to call one of the Committee Services Team on ext: 3269. There is a charge per side of A4. If you wish to make any representations they should be made in writing addressed to the Officer whose name is given as the contact for the relevant item.

The Executive Committee's meetings are normally held every three weeks at 7 pm on Wednesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. The meeting date scheduled for each item is shown in the right hand column below. If you wish to attend for a particular matter, it is advisable to check with the Committee Services Team on (01527) 64252, ext: 3269 to make sure it is going ahead as planned. If you have any other queries, Committee Services Officers will be happy to advise you.

The full Council meets in accordance with the attached Committee timetable. Meetings commence at 7.00pm.

EXECUTIVE COMMITTEE MEMBERSHIP

Councillor C Gandy	Leader of the Council and Portfolio Holder for Community Leadership & Partnership inc. Vol. Sector
Councillor M Braley	Deputy Leader and Portfolio Holder for Corporate Management
Councillor J Brunner	Portfolio Holder for Community Safety & Regulatory Services
Councillor B Clayton	Portfolio Holder for Housing, Local Environment & Health
Councillor J Pearce	Portfolio Holder for Planning, Regeneration, Economic Development & Transport
Councillor Derek Taylor	Portfolio Holder for Leisure & Tourism
Councillor G Chance	
Councillor M Hall	
Councillor Debbie Taylor	

CONSULTATION AND REPRESENTATIONS

For **Key Decisions** the summary document appended to the Forward Plan sets out details of any proposed consultation process. Any person / organisation not listed who would like to be consulted or who wishes to make representations on the proposed decision are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided.

Alternatively you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: denise.sunman@redditchbc.gov.uk

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of decision (Key or Non-key)	Lead Councillor/ Portfolio Holder	Comments
1	Council	25 Jul 2011		Quarterly Budget Monitoring - Quarter 4 - January to March 2011	Non-key	Councillor Michael Braley	*Executive Committee will make recommendations to full Council following their meeting on 12 July 2011
2	Council	25 Jul 2011	6 June 2011	Shared Service Business Case - Building Control	Non-key	Councillor Jinny Pearce	*Executive Committee will make recommendations to full Council following their meeting on 12 July 2011
3	Council	25 Jul 2011	6 June 2011	Shared Service Business Case - Land Charges	Non-key	Councillor Jinny Pearce	*Executive Committee will make recommendations to full Council following their meeting on 12 July 2011
4	Council	25 Jul 2011		Shared Service Business Case - North Worcestershire Emergency Planning Service	Non-key	Councillor Michael Braley	*Executive Committee will make recommendations to full Council following their meeting on 12 July 2011
5	Council	5 Sep 2011	12 Jan 2011	Town Centre Landscape Improvements (including Church Green)	Non-key	Councillor Jinny Pearce	*Executive Committee will make recommendations to full Council following their meeting on 2 August 2011

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of decision (Key or Non-key)	Lead Councillor/ Portfolio Holder	Comments
6	Council	5 Sep 2011		Shared Business Case - Car Parking	Non-key	Councillor Brandon Clayton	*Executive Committee will make recommendations to full Council following their meeting on 23 August 2011
7	Council	5 Sep 2011		Shared Services Business Case - Printing Services	Non-key	Councillor Michael Braley	*Executive Committee will make recommendations to full Council following their meeting on 23 August 2011
8	Executive	23 Aug 2011		Insulation Scheme - Winyates Ward	Key	Councillor Brandon Clayton	
9	Council	5 Sep 2011		Joint Environmental Enforcement Strategy	Non-key	Councillor Brandon Clayton	*Executive Committee will make recommendations to full Council following their meeting on 23 August 2011
10	Council	5 Sep 2011		Roxboro House - Future Use	Non-key	Councillor Brandon Clayton	*Executive Committee will make recommendations to full Council following their meeting on 23 August 2011

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of decision (Key or Non-key)	Lead Councillor/ Portfolio Holder	Comments
11	Executive	13 Sep 2011		Quarterly Performance Monitoring - Quarter 1 - April to June 2011	Non-key	Councillor Michael Braley	
12	Executive	13 Sep 2011		Quarterly Budget Monitoring - Quarter 1 - April to June 2011	Non-key	Councillor Michael Braley	
13	Executive	13 Sep 2011		Quarterly Customer Services update - Quarter 1 - April to June 2011	Non-key	Councillor Michael Braley	
14	Executive	13 Sep 2011		Quarterly Monitoring of the Benefits Service Improvement Plan - Quarter 1 - April to June 2011	Non-key	Councillor Michael Braley	
15	Council	17 Oct 2011		Housing Allocations Policy - Review	Non-key	Councillor Brandon Clayton	*Executive Committee will make recommendations to full Council following their meeting on 4 October 2011

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of decision (Key or Non-key)	Lead Councillor/ Portfolio Holder	Comments
16	Council	17 Oct 2011		Shared Business Case - Legal and Democratic Services	Non-key	Councillor Michael Braley	*Executive Committee will make recommendations to full Council following their meeting on 4 October 2011
17	Council	17 Oct 2011		Shared Service Business Case - Accountancy	Non-key	Councillor Michael Braley	*Executive Committee will make recommendations to full Council following their meeting on 4 October 2011
18	Executive	4 Oct 2011		Endorsement of Officer Responses to Consultation Papers	Key	Councillor Jinny Pearce	
19	Executive	4 Oct 2011		Safeguarding Policy and Procedure	Key	Councillor Derek Taylor	
20	Council	17 Oct 2011		Endorsement of Evidence Base documents supporting the Core Strategy Development Plan Document	Non-key	Councillor Jinny Pearce	*Executive Committee will make recommendations to full Council following their meeting on 4 October 2011

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of decision (Key or Non-key)	Lead Councillor/ Portfolio Holder	Comments
21	Council	17 Oct 2011		Endorsement of Officer Responses to Core Strategy Representations received to the Consultation Opportunity	Non-key	Councillor Jinny Pearce	*Executive Committee will make recommendations to full Council following their meeting on 4 October 2011
22	Council	16 Nov 2011		Shared Services Business Case - Customer Services	Non-key	Councillor Michael Braley	*Executive Committee will make recommendations to full Council following their meeting on 25 October 2011
23	Council	16 Jan 2012		Shared Service Business Case - Community Services	Non-key	Councillor Brandon Clayton	*Executive Committee will make recommendations to full Council following their meeting on 10 Jan 2012
24	Council	5 Mar 2012		Shared Services Business Case - Leisure Services (Phase 3)	Non-key	Councillor Gay Hopkins	*Executive Committee will make recommendations to full Council following their meeting on 21 Feb 2012
25	Council	5 Mar 2012		Shared Service Business Case - Civic Support	Non-key	Councillor Michael Braley	*Executive Committee will make recommendations to full Council following their meeting on 21 Feb 2012

KEY DECISION

Proposed to be made by the Executive on **23 Aug 2011**

LEAD MEMBER / PORTFOLIO HOLDER Councillor Brandon Clayton	ITEM Insulation Scheme - Winyates Ward	WARDS AFFECTED (Winyates Ward);
DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER None. REPORT AUTHOR Head of Housing	SUMMARY To seek approval to enter into a contract with E.ON to provide insulation and heating improvements to Council owned and privately owned properties as part of Central Government's 'Community Energy Saving Programme' as a jointly funded initiative.	REASONS FOR BEING ON THE FORWARD PLAN
CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates

DECISIONS TO BE MADE IN PARTNERSHIP WITH

KEY DECISION

Proposed to be made by the Executive on **4 Oct 2011**

<p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Jinny Pearce</p>	<p>ITEM</p> <p>Endorsement of Officer Responses to Consultation Papers</p>	<p>WARDS AFFECTED</p> <p>All Wards;</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of the Head of Planning and Regeneration</p> <p>REPORT AUTHOR</p> <p>L Brockett Planning Officer</p>	<p>SUMMARY</p> <p>The report details the Council's response to the consultation opportunity of Worcestershire County Council's 'Planning for Water in Worcestershire Technical Paper', Worcestershire County Council's 'Waste Core Strategy' and English Heritage's 'Good Practice Guide for Local Listing: a consultation'.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>Policy responses affect all wards</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation</p> <p>Planning Advisory Panel</p>	<p>Consultation Period or Dates</p> <p>Various</p>

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Not applicable

KEY DECISION

Proposed to be made by the Executive on **4 Oct 2011**

<p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Derek Taylor</p>	<p>ITEM</p> <p>Safeguarding Policy and Procedure</p>	<p>WARDS AFFECTED</p> <p>(No Specific Ward Relevance);</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>None.</p> <p>REPORT AUTHOR</p> <p>J Willis Children's Centre Programme Manager</p>	<p>SUMMARY</p> <p>To seek approval to adopt a new policy and procedure to safeguard, children, young people and vulnerable adults.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation</p>	<p>Consultation Period or Dates</p>

DECISIONS TO BE MADE IN PARTNERSHIP WITH